

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HERITAGE PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

A special meeting of the Board of Supervisors of the Heritage Plantation Community Development District was held on **Thursday, June 23, 2016 at 10:01 a.m. (CDT)** at the office of Carr Riggs & Ingram, 4502 Highway 20 East, Suite A, Niceville, FL 32578.

Present and constituting a quorum:

Brian Clapp	Board Supervisor, Chairman
Michael Riggle	Board Supervisor, Vice Chairman
Kenneth Spivey	Board Supervisor, Associate Secretary
Michael Radford	Board Supervisor, Associate Secretary
Glenn Gillyard	Board Supervisor, Associate Secretary

Also present were:

Chris Cleveland	District Manager, Rizzetta & Company, Inc.
Pete Williams	Vice President, Rizzetta & Company <i>(via speaker phone)</i>
Michael Eckert	District Counsel, Hopping Green & Sams PA <i>(via speaker phone)</i>
Clark Gates	District Counsel, Hopping Green & Sams PA <i>(via speaker phone)</i>
Jason Osborn	Osborn Group, LLC <i>(via speaker phone)</i>
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cleveland called the meeting to order at 10:01 a.m. and conducted roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience member present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting Held on May 12, 2016

Mr. Cleveland presented the Minutes of the Board of Supervisors Meeting that was held on May 12, 2016 for approval.

On a Motion by Mr. Clapp, seconded by Mr. Gillyard, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting, held on May 12, 2016, as presented, for the Heritage Plantation Community Development District.

FOURTH ORDER OF BUSINESS

Ratification of the Operations and Maintenance Expenditures for the Month of April 2016

Mr. Cleveland presented the Operations and Maintenance Expenditures for the period of April 1-30, 2016 which totaled \$8,753.39 and asked for a motion to ratify the Expenditures. Discussion ensued regarding electric charges. The Board asked the District Manager to look into electric bills.

On a Motion by Mr. Clapp, seconded by Mr. Gillyard, with all in favor, the Board Ratified the Operations and Maintenance Expenditures for the period of April 1-30, 2016 (\$8,753.39), for the Heritage Plantation Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2016-10, Declaring Special Assessments

Mr. Eckert discussed the new Board budget packets including two resolutions; the first to declare assessments anticipated to be directly collected for the operations and maintenance and debt assessments, and the second resolution would set the public hearing for the levy and collection of assessments. Mr. Williams provided an overview of the assessment table and explained field services and administration was proposed to be spread in equal shares. Discussion ensued regarding the operations and maintenance assessment and the debt assessment on the equestrian parcel and the golf course, and the 5 EAU factor as well as the landowner who owns and is responsible for paying those fees.

On a Motion by Mr. Clapp, seconded by Mr. Spivey, with all in favor, the Board Adopted Resolution 2016-10, Declaring Special Assessments, for the Heritage Plantation Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2016-11, Setting the Public Hearing to Consider Imposing Special Assessments

Mr. Cleveland presented the resolution, advising the two public hearings are currently scheduled for August 11, 2016 at 10:00 a.m. Discussion ensued regarding seating capacity and the possibility of standing room only. Mr. Osborn will poll the owners for attendees and report back by the end of the month with number of attendees.

On a Motion by Mr. Clapp, seconded by Mr. Spivey, with all in favor, the Board Adopted Resolution 2016-11, Setting the Public Hearing to Consider the Levy of Special Assessments for August 11, 2016 at 10:00 a.m., to be held at the office of Carr Riggs & Ingram, 4502 Highway 20 East, Suite A, Niceville, Florida 32578, for the Heritage Plantation Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Michael Eckert advised he had no report.

B. District Engineer

The District Engineer was not present.

C. District Manager

Mr. Cleveland advised the next meeting of the Board of Supervisors is scheduled for Thursday, July 14, 2016 at 10:00a.m. Discussion ensued regarding the need for a July meeting.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

Mr. Cleveland opened the floor to Supervisor requests. There were none.

NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Clapp, seconded by Mr. Radford, with all in favor, the Board Adjourned the meeting at 10:21 a.m. CDT, for the Heritage Plantation Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman